



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

Mr A S R GROVES  
CLERK

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THE PARISH OFFICE  
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**A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT 8PM  
IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK, ON MONDAY  
7 NOVEMBER 2005**

## MINUTES

**PRESENT WERE:** Mr L Fitcher (Chairman), Mrs A C James, Mr A Jordan (Parish Councillors). Mr S C James (District and County Councillor). Mr A Groves (Clerk). One member of the press was present.

### 40/05 CHAIRMAN'S ANNOUNCEMENTS

None.

### 41/05 APOLOGIES FOR ABSENCE

Cllr S Coyte, Mr T Richardson (Tennis Club).

### 42/05 MINUTES OF THE MEETING – 12 SEPTEMBER 2005

**Resolution:** The minutes were agreed and signed as being a true record.

### 43/05 MATTERS ARISING FROM THE MINUTES – 12 SEPTEMBER 2005

**18/05 Decisions.** Site Visit not actioned.

**30/05 Allotments Visit.** All points actioned. Additional fault on the gate noted.

**32/05 Anti-Social Behaviour.** Confirmed that Inspector Thorne received a copy of the agenda and minutes of all meetings.

### 44/05 DECLARATIONS OF INTEREST

The Chairman read out the declaration. Cllr Mrs A C James declared a personal interest in Item 9 (Minute 48/05) as a District Councillor, and said that this did not preclude her from discussing the matter.

#### **45/05 REPORTS**

**Allotments Forum – 29 September 2005.** The Chairman referred to the notes of the Forum. The Clerk said that the tree work would be contracted out and was being planned. The Chairman said that all plot holders had received a letter about plot responsibilities which included the plan of the allotments. He asked members to note that there were thirty-three plots available.

#### **46/05 ADJOURNMENT FOR PUBLIC QUESTIONS**

None.

#### **47/05 ANTI-SOCIAL BEHAVIOUR**

The Clerk, at the invitation of the Chairman, reported that it had been pleasing to see good representation at the meeting. There was common interest to help and deal with anti-social behaviour. The key decision was the recommendation to form a Police Liaison Committee. The Chairman said that Cllr Coyte felt that the situation should be reviewed in six months and a decision about the committee made at that stage. This was discussed. It was proposed that the matter be considered at the next Parish Council meeting. A vote was taken.

**Decision:** The recommendation to have a Police Liaison Committee was to be placed before the Parish Council together with the notes from the meeting.

**Clerk**

#### **48/05 GUNNS FARM PLAY AREA**

Members discussed the letter received from EHDC. The Chairman invited comments and the meeting was adjourned for Cllr Mr S C James to comment on the second paragraph concerning the decisions made by EHDC. Cllr S C James said that the decision was made by portfolio holders for the Environment and Property, based on the advice that the equipment was not in good condition and the area was a mess. It was felt that the first stage was to remove the equipment and then discuss the way forward. EHDC had inherited a number of play sites and it might not be sensible for EHDC to maintain the play site if the Parish Council might be able to do so. The first question was whether the play site was required, and if it was, what the nature of the site should be? Cllr S C James said that he understood that the play equipment was partly funded by local residents and that had to be borne in mind.

Cllr Mrs A C James questioned why the Parish Council maintained and insured their site and precepted for it, but the District Council did not appear to have to do so. Cllr Mrs A C James wanted to know why the site was not maintained by EHDC. She noted that the equipment had been removed with immediate effect. Cllr Mrs A C James felt that the residents needed to be consulted over the play site. The way ahead was discussed, and the

Clerk was asked for his advice. The Clerk suggested that a meeting should be held with EHDC as mentioned in the letter, so there could be direct communication over the issues. Representatives from Gunns Farm should be invited. This should be put in a letter to EHDC, remembering that EHDC had responsibility for the site not the Parish Council. Cllr Jordan suggested that the press could help publicise the intention to involve residents from Gunns Farm; this was noted by the press.

**Decision:** A letter was to be sent to EHDC to take up their offer for a meeting which should involve residents from Gunns Farm.

**Clerk**

#### 49/05 TOILETS – RECREATION GROUND

The Clerk, at the invitation of the Chairman, reported on the proposals put forward by the architect, Mr A Bird. In order to identify the costs, Mr Bird had found drawings at EHDC and now proposed the production of sketches with discussion and approval by the committee (Stage 1), to consult and discuss the plans with EHDC (Stage 2), and then prepare a detailed specification (Stage3). The cost would be in the order of £1000 to complete the stages. The Clerk said he would support that approach with the committee involved in all stages. Members briefly discussed the funding. A vote was taken on proceeding on the basis described.

**Decisions:** The proposals set out by Mr Bird were agreed.

**Clerk**

#### 50/05 LICENCE FEES 2005/2006

Members considered the licence fees for 2005/2006 based on the formula agreed at Minute 32/03 of the Recreation Committee. The Clerk advised that the fees were based on labour costs from the previous year. He read out the fees for 2004/2005 to show that they were broadly similar to the proposed fees for 2005/2006. A vote was taken.

**Decisions:** The Licence Fees for 2005/6 were agreed as follows:

**Clerk**

Club	Ground Rent	Fee	Labour Costs	Total
Bowling Club	£ 150	£ 180.25	£ 410.47	£ 740.72
Cricket Club			£ 138.04	£ 138.04
Football Club	£ 90	£ 360.50	£ 724.71	£ 1175.21
Tennis Club		£ 180.25	£ 968.31	£ 1148.56

#### 51/05 FAIR – VILLAGE GREEN

Members considered the request from Showtime Amusements to hold a fair on the village green over the period 19-23 July 2006. The dates and projected income from the Village Green were briefly discussed. A vote was taken.

**Decision:** The request was agreed, subject to the usual arrangements.

**Clerk**

#### 52/05 RECREATION COMMITTEE BUDGET 2006/2007

The Committee discussed the revised budget for 2006/2007. The following points were raised or discussed:

3847 - Equipment Purchase. The purchase of the mowing equipment by instalments which reduced the figure to £4,000. To be adjusted to £4,500 to reflect the actual instalment costs.

3373 - Transfer from E/M Res. No requirement to transfer money in, as the purchase of the mowing equipment was by instalments.

3872 - Transfer: Rec Reserve. Increased to £11,000 due to the addition of the residue of funds from purchasing the mowing equipment by instalments. To be adjusted to remove the need to transfer money from/to the Rec Reserve. Re-apportioning of the reserve (Page 9).

3112 - Water Rates. Need for increase due to sustain maintenance/refurbishment works.

3884 - Fuel. Use of figure from previous year; could exceed budget but not significantly.

3137 - Grounds Maintenance. Sufficiency of funds in the budget to cover tree work, such as the tree at the Bramshott Triangle. Increase by £500.

3181 - Licence Fees. Scope for increasing budget figure based on expected income. Increase by £500 to offset increased expenditure at 3137.

**Decision:** The revised draft budget was approved subject the following amendment:

**Clerk**

3847 - Equipment Purchase. £5,500; Notes Page 9 amended accordingly

3373 - Transfer from E/M Res. £0.

3872 - Transfer: Rec Reserve. £5,500; Notes Page 9 - amended accordingly

3137 - Grounds Maintenance. £2,800 (Increase of £500 for tree work).

3181 - Licence Fees. £2,500.

## **53/05 EXCLUSION OF MEMBERS OF THE PUBLIC/PRESS**

**The Motion:** “This Council resolves to exclude members of the public and the press for Item 15 in order to discuss confidential matters and those classified as exempt under Section 100I and Schedule 12A of the Local Government Act 1972.”

The Chairman proposed the motion, seconded by Cllr Mrs A C James. A vote was taken.

**Resolution:** Agreed.

## **ITEMS CLASSIFIED AS EXEMPT**

### **54/05 MATTERS ARISING FROM THE MEETING/MINUTES OF THE MEETING - 12 SEPTEMBER 2005**

None.

**CONCLUSION** - This concluded the business of the meeting at 8.40 pm.  
Confirmed at the meeting held on 6 February 2006  
Signed .....  
Chairman