



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

Mr A S R GROVES
CLERK

Tel: 01428 722988
Fax: 01428 727335
email: council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE GU30 7TN

A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT 8.00PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK, ON MONDAY 3 NOVEMBER 2008

MINUTES

PRESENT WERE: Mr N Newman (Chairman), Mr G Amey, Mrs A C James, Mr P Jordan, Mr P Wilson (Parish Councillors). Mr A Groves (Clerk). Mr H Rudgard (Parish Sport and Recreation Representative). Two members of the public were present.

38/08 CHAIRMAN'S ANNOUNCEMENTS

Preliminaries. Mobile phones, fire exits, emergency lights, loop system, tape machine.

39/08 APOLOGIES FOR ABSENCE

Mr N Marr (Football Club), Mr B Knight (Bohunt School and Community Centre), Mr J Strong.

40/08 MINUTES OF MEETING – 25 SEPTEMBER 2008

The Chairman asked that the minutes be agreed. A vote was taken. (For: 3 Against: 0, Abstentions: 0).

Resolution: The minutes were agreed and signed as being a true record.

Clerk

41/08 MATTERS ARISING FROM THE MINUTES/VISITS

28/08 Allotments Visit – 26 June. Decisions: Cllr James said that she had not had time to look into poly-tunnels or greenhouses. She apologised for not having done this before. The Chairman asked Mrs James to look into the matter raised by the Allotment Representative about splitting allotments and to consult with the appropriate ploholders. Cllr James said she would do that. The Chairman asked for agreement to that proposal and to receive a report at the next meeting. A vote was taken. (For: 5, Against: 0, Abstentions: 0).

Decision: Cllr Mrs James would make her report to the next meeting, which would include the splitting of allotments, having consulted with the Allotments Representative and the appropriate ploholders.

AJ

30/08 Reports. The work on the trees in Radford Park had been agreed by EHDC; an order had been placed with to do the work. An alternative manual handling course was being investigated.

31/08 Public Participation. Nothing had been found in the licence about the responsibility for the Tennis Club hedge. The deeds and additional documentation would be checked.

32/08 Bohunt Manor. As a result of the press reporting on Bohunt Manor, the agent and joint owner had requested an exploratory meeting before the letter had been written by the Clerk. A constructive meeting had been held with Cllr Newman and Cllr Mrs James and the Clerk on 22 October. A further meeting would be held on 18 November.

34/08 Developers Contribution. Actioned.

36/08 Allotments – Gunns Farm. Nothing further to report.

42/08 DECLARATIONS OF INTEREST

The Chairman read out the declaration.

43/08 REPORTS

The Clerk.

Parish Work

The Clerk reported that the grass cutting had now stopped. There was no further information on the revised Service Level Agreement (SLA) which was still with EHDC. Additional work was still being carried for Liphook in Bloom.

Recreational Areas

The Football Pitch on the Recreation Ground was holding up well, despite the weather. The litter problems on the Recreation Ground and Skate Park had reduced significantly with the colder weather and darker evenings.

Discussion was under way with the Tennis Club over the possibility of updating their licence to take into account the recent changes such as their ownership of a club house, as opposed to the use of the British Legion Hut. This would also help them with their initiative to fund new lighting and court extension projects. It would also help them meet the requirements set out by the local LTA. The Clerk suggested that an updated licence should be considered by the Committee at their next meeting in February 2009. The Clerk also suggested that it

should be in the same format as the Football Club licence, and legal advice should be sought when a draft was ready. The Chairman asked for agreement to that suggestion. A vote was taken. (For: 5, Against: 0, Abstentions: 0).

A quote for the drainage work at the Allotments had recently been received, following a visit to the Allotments by the Allotments Representative and the Assistant Clerk. A copy of the quote had been distributed. Their recommendation was to go ahead with the work as soon as possible. The estimate for the work, a sum of £3,360, exceeded the delegation in Financial Regulations, and three estimates would be needed or a recommendation made to waive that requirement. The Clerk outlined the need to proceed with the work and asked the Committee what they wished to do. The Chairman said he was in favour of going ahead with the work as time was of the essence. He asked for comments. Cllr Mrs James said that she would be happy to go ahead, there was funding in the reserves for such expenditure, and she had no problems with the company selected to do the work. She asked for re-assurance that three quotes were not needed. The Clerk said he had reported that three quotes were required as set out in Financial Regulations. Cllr Jordan asked the Clerk for his interpretation. The Clerk said he would not interpret the requirement but he would read out the relevant paragraphs from the Financial Regulations which he did. The impact of the delaying the work, and the need to follow the legislation with the possibility of delegating the decision making before the next meeting were discussed. Cllr Mrs James proposed that a recommendation be made to the Parish Council that the requirement for three quotes be waived. The proposal was seconded by Cllr Amey. A vote was taken. (For: 4, Against: 1, Abstentions: 0).

Radford Park. There were nothing to report. The Malthouse Meadows Car Park project was an agenda item.

Parish Council Sports Representative.

The Chairman referred to the written report from Mr Rudgard (See Appendix 1). Mr Rudgard highlighted some of the comments he had made in his report. Mr Rudgard passed round photographs of a training day held at Alton, and invited questions. The Chairman expressed his thanks to Mr Rudgard for his report, and asked that the best regards of the Committee be passed to Mr Marr. He also thanked Mr Rudgard and Mr Bird for the plans they had provided for the Bohunt Manor meeting.

Decisions: The Tennis Club licence would be updated and presented to the next meeting, with legal advice being sought on the draft.

Clerk

It would be recommended to the Parish Council that the requirement for three estimates be waived in relation to the drainage work at the Allotments.

NN

44/08 PUBLIC PARTICIPATION SESSION

Public Questions.

The Chairman adjourned the meeting to answer questions about matters not on the agenda.

Mr Miller. I was impressed by the attitude of members when they visited the Allotments and their understanding of what was needed; are the committee aware that the allotments are

worked in seasons? With regard to poly-tunnels and greenhouses I do not believe this would be a problem?

Cllr Mrs James. I have spoken to Headley Parish Council and they do not have a policy. We will need one to put in the allotments contract. We must consider issues such as the use of glass which is a Health and Safety matter. We will be looking into all this.

The Chairman/Cllr Mrs James. The Committee like to support you all and we are proud of the Allotments. We will not have an answer until February. Once the information has been obtained, the matter could be put on the agenda for a Parish Council meeting and be decided by them.

Mr Holt. When the Allotments Competition is judged some of the Allotments could be even better if we knew when the judging took place? (There was discussion about the Allotments Competition and the need to know when it was judged, the possibility of judging in the Liphook in Bloom week or about the same time, co-ordination by Liphook in Bloom. Mr Holt returned the Allotments Competition Cup).

The Chairman/Clerk. We will let you know the date the competition will be judged next year, and try to have it as close as possible to the Liphook in Bloom visit.

Mr Miller. There was talk during the Allotments Visit of Mrs Haussauer becoming the Allotments Representative – has that happened?

The Chairman. Yes, this has been agreed by the Parish Council.

The Chairman re-convened the meeting.

Members/Public Participation. No members declared a prejudicial interest in business being transacted or exercised their right to make representations, answer questions, or give evidence. Cllr Jordan raised the non-inclusion on the agenda of the Parish Council task to report back to next Parish Council meeting on the revised project list. The Clerk read out the decision from the draft minutes of the Parish Council minutes in relation to Developers Contributions. The timeframe for the review of projects and the decisions made by the Parish Council were discussed. The Chairman said this matter would covered at the next meeting. The Clerk reminded the Chairman of the reason for the item on the agenda which concerned prejudicial interests of members. The Chairman asked Cllr Jordan if he had a prejudicial interest. He said he did not think so.

Public Participation.

Mr Miller. I would like to thank the Committee for taking on board what I have said; do I get a normal notice of future dates of meetings or do I have collect them from this office?

The Clerk. Agendas are available from the office, and members of the public can come in to this office at any time and pick one up. Do not offer a personal service to member of the public. (After note: Also on the Parish Council website and notice boards).

45/08 LICENCE FEES - 2008/2009

Members considered the licence fees for 2008/2009:

<u>Club</u>	<u>Ground Rent</u>	<u>Fee</u>	<u>Labour Costs</u>	<u>Total</u>
Bowling Club	£ 150	£ 194.49	£ 987.79	£ 1332.28
Cricket Club			£ 40.08	£ 40.08
Football Club	£ 90	£ 388.97	£ 733.18	£ 1212.15
Tennis Club	£ 30	£ 194.49	£ 1136.32	£ 1360.81

The Chairman invited questions; none were asked. A vote was taken to agree the fees. (For: 5, Against: 0, Abstention: 0).

Decisions: Agreed.

Clerk

46/08 APPLICATION FOR WORK – RADFORD PARK

The Chairman explained that the steep bank overlooking Malthouse Meadow scar park was difficult to maintain was overgrown with bamboo and series of large rocks that were originally installed but made maintenance even more difficult. The proposal was to reduce the crown of the bank to a gradient suitable for seeding and mowing, and might require a post and rail along the top to prevent accidents. The ground staff had been consulted, and they had suggested that the rocks be retained and used as a border for the car park. A volunteer had come forward to provide the machinery and do the work but the removal of spoil would have to be paid for. The Chairman invited questions. In answer to a question from Cllr Wilson, the Chairman said that the cost of the spoil removal was not known. The removal of the spoil and vegetation, use of the stones, grading was discussed. The Clerk explained that the application would be for the removal of the vegetation within the conservation area. The timescale of the project, the retention of the steps and a handrail, access to the gate, and the use of a removable bollard were all discussed. The Chairman proposed that an application be made to EHDC; the nature of the application was discussed. A vote was taken. (For: 5, Against: 0, Abstention: 0).

Decision: An application was to be made to EHDC for the clearance of the vegetation on the bank at the Malthouse Meadows Car Park, and that the permissions required for the removal of spoil be checked.

Clerk

47/08 RECREATION COMMITTEE BUDGET 2009/2010

Members considered the draft budget. It was confirmed that the figure for Depot - Fuel was agreed as £2,000. A vote was taken. (For: 5, Against: 0, Abstentions: 0).

Decision: The draft budget was agreed, at that point in time.

Clerk

CONCLUSION - This concluded the business of the meeting at 9.00pm
Confirmed at the meeting held onFebruary 2009
Signed

Chairman