



BRAMSHOTT & LIPHOOK PARISH COUNCIL

Mr A S R GROVES
CLERK

Tel: 01428 722988
Fax: 01428 727335
E-mail:
blpc1@tiscali.co.uk

THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE GU30 7TN

A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT COMMITTEE TOOK PLACE AT 8.00 PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK, ON THURSDAY 16 MARCH 2006

MINUTES

PRESENT WERE: Mr D Murray (Chairman), Mr S Coyte, Dr J Tough (Parish Councillors), Mrs F Groves, Mrs E Kamm, Ms J Marr, Mr N Marr (Co-opted Members). Mr A Groves (Clerk). Mrs J Larkins (Peak Centre), Mrs M Powers (Little Cherubs Nursery).

12/06 CHAIRMAN'S ANNOUNCEMENTS

None.

13/06 APOLOGIES FOR ABSENCE

Mr G Amey.

14/06 MINUTES OF THE MEETING – 12 JANUARY 2006

Resolution: The minutes were agreed and signed as being a true record.

15/06 MATTERS ARISING FROM THE MINUTES –12 JANUARY 2006

04/06 106/05 - Administration & Maintenance Report. The DVD player had been purchased. It had been used during the interval at the Liss Band Concert and the result was impressive.

107/05 - Non-Attendance by Committee Members. No response had been received from Mr Merriman. Members discussed Mr Merriman's non-attendance at meetings, and the way ahead. The Clerk reminded members that the Committee

would be considering Committee membership at their next meeting, and would make their recommendations to the Parish Council.

07/06 Events and Marketing Sub-Committee. The variation to the Licence (Films) had been made to EHDC. Mrs Williams would be willing to sell drinks and sweets during

intervals. Based on advice received, U15s should be accompanied. Temporary licence applications could be made for film shows for young people, and the appropriate support personnel put in place. Cllr Murray had met with Mr Whittaker to discuss the sign for the LMC and an estimate was due shortly. Mr Marr reported that he knew a supplier who could provide vandal-proof signs at a most reasonable price. Technical issues surrounding the use of the projector, the loop system, the theatre intercom and the curtain screening in the LMH were raised. Cllr Murray and Cllr Coyte would meet, on site, to discuss those issues.

SC/DM

Administration and Maintenance. The picture framing had not been completed, because the Clerk had not accepted any of the estimates and the use of alternative suppliers was being considered.

Heritage Centre Working Party. The letter had been sent to the Chairman of the Preservation Society.

16/06 DECLARATIONS OF INTEREST

The Chairman read out the declaration. Mr Marr declared a personal interest in Item 8 (Minute 19/06 – Liphook United Football Club) and Item 10 (Minute 21/06).

17/06 ADJOURNMENT FOR PUBLIC QUESTIONS

None.

18/06 REPORTS

Financial Report. The Chairman reported that it was estimated that there would be about £5,253 excess of income at the end of the financial year. He proposed that £2,000 of the excess be allocated to the Community Chest, £2,000 to the Maintenance Fund, and any residue should be used to start paying back the money for the Projector Equipment. Cllr Coyte seconded the proposal. A vote was taken.

Decisions: At the end of the financial year, £2,000 was to be transferred to both the Maintenance Fund and Community Chest Earmarked Reserves, and any residue of income was to be used to pay back money borrowed for the Projector Equipment.

Clerk

Events/Marketing Sub-Committee. Cllr Tough reported that a meeting had been held. The next series of leaflets had been sketched out; Funeral Receptions, Exhibition/Fair, Social venue. The positioning of a display cabinet under the stairs had been noted. The Peak Centre was interested in people attending film shows on a Wednesday morning, with Age Concern members.

Disco Sub-Committee Report. Cllr Tough reported that a meeting had not been held, but a meeting would be held in due course.

Heritage Centre Working Party Report. Cllr Coyte reported that a preliminary meeting had been held with Mr Bird, at which the draft agreement had been considered. There needed to be a meeting with the remainder of the Heritage Centre Working Party in order to progress matters. Cllr Coyte said he understood that the Preservation Society had discussed matters at their meeting last week, so things were progressing. A list of project responsibilities for both parties needed to be drawn up, so that an action plan could be agreed. The F & P Committee would need to decide on the rent, based on the concept of having a Heritage Centre owned by the Parish Council, which was to be equipped and manned by the Preservation Society.

Cllr Tough raised the need for more precise estimates and the determination of financial responsibilities. Cllr Coyte explained the requirement for a corridor to be built between the lift area and the mezzanine floor area to provide disabled access. He said that this would need to be included in the costs. The corridor, flooring, carpeting, and fire equipment were discussed. At the request of the Chairman, Cllr Coyte explained the concept for the Heritage Centre. The building would be provided by the Parish Council, the Preservation Society would provide storage, displays, equipment, computers for archiving, and staff the Heritage Centre, mainly during LMC opening hours. There were no Parish Council staff implications to consider. The Heritage Centre would probably be open for a couple of afternoons each week to begin with, which would increase as volunteers and interest grew. Lighting, heating, and the use of rooms for meetings were briefly discussed.

Administration & Maintenance Report. The Clerk reported that Environmental Health had carried out snap inspections on the kitchens in January. Written reports had been received. The actions required were for a tile to be repaired in the main kitchen, the implementation of the documentation resulting from the latest EC Food Hygiene Regulations, that the new Meals-on-Wheels Co-ordinator should go on a Food Hygiene Course, and the temperature in the freezer in the main kitchen needed checking. The Clerk reported that all the points had already been actioned.

19/06 COMMUNITY CHEST GRANTS

The Committee considered the following grant applications:

Little Cherub Nursery. Mrs Powers was asked to explain the use of the dividers. The Clerk confirmed that there were funds to cover full grants for all the applications. The Chairman proposed that a grant of £250 be made. A vote was taken.

Liphook United Football Club - £250. Mr Marr left the meeting prior to consideration of the application and rejoined the meeting after a vote had been taken. The Clerk confirmed that the terms of reference for the Community Chest allowed the Football Club to make an application. The statement that the Football Club had not received any grants in the past year was questioned. The Chairman proposed that a grant of £250 be made. A vote was taken.

Liphook Junior School Afterschool Gardening Club. The Clerk said he had spoken to Mr Hall who had confirmed that £250 was requested. The Chairman proposed that a grant of £250 be made. A vote was taken.

The Peak Centre - £250. Mrs Larkins referred to the letter that had been submitted, and said that the Peak Centre received no grants. The Chairman proposed that a grant of £250 be made. A vote was taken.

Decisions: The following grants were agreed: Clerk

Little Cherubs Nursery	£250
Liphook United Football Club	£250
Liphook Junior School Afterschool Gardening Club	£250
The Peak Centre	£250

20/06 HOG THE LIMELIGHT – 2006/2007

Members discussed the Showcase event at Thruxton on Saturday 22 April 2006. The success of the Chris Packham shows, the possibility of inviting him back next year, and the use of alternative local celebrities were discussed.

Decisions: Cllr Coyte would try to attend the Showcase event on 22 April 2006. SC

Chris Packham was to be booked through Hog the Limelight for 2006/2007, and if was not included on the programme, he was to be booked directly. Clerk

Consideration would be given to having two Chris Packham shows next year preferably in September 2006 and February 2007, subject to the Hog the Limelight Programme and the type of talks that Chris Packham could give. Clerk

21/06 NOMINATIONS – MEMBERSHIP OF THE LMCMC 2006/2007

The Chairman asked if any nominations had been received, and how poor attendance was to be handled.

The Clerk said one person had shown interest in joining the Committee, and that members would need to write to him to lodge their nominations having sought approval from their respective organisations where appropriate (Scouts and Guides, Age Concern, Preservation Society). It was confirmed that nominations would be considered by the Committee at their next meeting on 18 May, and a recommendation would be made to the Annual Meeting of the Parish Council on 22 May. The rules on non-attendance at meetings, and membership of the Committee were discussed.

CONCLUSION - This concluded the business of the meeting at 9.05 pm.
Confirmed at the meeting held on 18 May 2006
Signed
Chairman