



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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**A MEETING OF THE HERITAGE CENTRE WORKING PARTY TOOK PLACE AT 7.30PM IN THE LIPHOOK MILLENNIUM HALL, ONTARIO WAY, LIPHOOK, ON WEDNESDAY 22 NOVEMBER 2006**

## MINUTES

**PRESENT WERE:** Mr M Croucher (Chairman), Mr J Walters, Mr N Atherden, (Parish Councillors). Mr A Bird, Mr I Baker, Ms J Marr (Bramshott and Liphook Preservation Society). Mr A Groves (Clerk). One member of the press was present.

### 15/06 CHAIRMAN'S ANNOUNCEMENTS

None.

### 16/06 APOLOGIES FOR ABSENCE

None.

### 17/06 MINUTES OF THE MEETING – 19 OCTOBER 2006

The minutes of the meeting were agreed and signed as being a true record.

Clerk

### 18/06 MATTERS ARISING FROM THE MINUTES – 19 OCTOBER 2006

**14/06 Funding.** The Parish Council had agreed to the provision of £750. Preservation Society had agreed to match the £750 provided by the Parish Council.

### 19/06 DECLARATIONS OF INTEREST

The Chairman referred to the declaration.

## 20/06 REPORTS

### GRANT FUNDING ADMINISTRATION.

Cllr Walters reported that had submitted a pre-application for £25,000 to the Heritage Lottery Fund on 6 November. The pre-application had been acknowledged and an adviser had been allocated. A response was expected in due course but Cllr Walters said he was unsure when a full response would be received. Cllr Walters explained that he had also obtained the information pack from the Big Lottery Fund, and he asked members if an application should be made to the Big Lottery Fund at the same time that a Heritage Lottery Fund was being made. He outlined the sort of applications that could be made. The response from the Heritage Lottery Fund, who could provide advice about making two applications, the amount sought from the Heritage making a bid to the Big Lottery Fund, and the time frame for Big Lottery Fund applications were all discussed. The Chairman asked if there was agreement to making a bid to the Big Lottery Fund. A vote was taken.

**Decisions:** An application was to be made to the Big Lottery Fund.

JW

### FUND RAISING.

Cllr Atherden reported on current and proposed schemes:

#### 2007/2008 Calendar.

The black and white proofs had been received and amendments had been made; he circulated samples. 250 copies had been ordered at a cost of £552.25 including VAT. He proposed that the calendars be sold at £5 each. At that price, 112 copies needed to be sold to cover the costs. Sales in excess of that figure would produce a profit for the Heritage Centre. Should copies remain unsold, then the postcard should be removed and sold for 30p each. The cost of the calendar and sale points were discussed.

#### Spring 2007 Lottery.

Fourteen prizes had been donated ranging in value from £8-£70, and a list was circulated. Two prizes had been received already. He was sure that the committee would join in thanking all the donors. Without their generosity, any profit from the lottery would be markedly diminished. He asked members to recall that approval was given at the last meeting for the acceptance of the Image Print quote of £585 including VAT. He asked for agreement to proceed with the ordering of 7000 books of tickets (5 x tickets each book-£1 tickets), and for a cheque to be provided for the agreed sum on receipt of the tickets. He also asked for a cheque for £35 to EHDC cover the Lottery Licence. The financial arrangements to deal with this, and a suitable event to hold the draw were discussed.

#### Historic Building Painting/Print.

He asked members to recall that he had discussed this with Sue Rawlings of Liphook Art Society. The success of the proposal depended on the subject and quality of the original painting. Mrs Rawlings had also requested that a member of the Preservation Society should give a short talk about Liphook's Historic buildings. He understood that Mr Baker had given these talks in the past and they had been well received and he looked for a decision about this before proceeding further. The nature and reason for the talk and

previous talks given by Mr Baker, the timeframe for producing the painting/print were discussed further.

#### Garden Party.

He had not yet pursued this matter any further. Time was on their side but he would appreciate either an offer or realistic suggestion so that a suitable date could be fixed on the village calendar. Locations, combining the party with other events, and timings were discussed.

#### Further Schemes.

He suggested the production of a notelet using one of the photographs from the calendar and circulated a draft. The scheme and provision of the publicity on the use of proceeds were discussed. He had also been considering the possibility of organising a balloon and/or a plastic duck race. A successful balloon race would require a westerly or north westerly wind to take the balloons over continental Europe. The plastic duck race would need a suitable stretch of the River Wey. The schemes were discussed.

<b><u>Decisions:</u></b>	The Parish Council would pay the invoices for the Lottery Tickets and the Lottery Licence.	NA Clerk
	The Preservation Society would make a payment of £750 to the Parish Council.	AB
	The Preservation Society would liaise with Bramshott and Liphook Arts and Craft Society over a talk to support the painting scheme.	IB
	The Garden Party scheme would be developed further and reported back to the next meeting.	NA
	The price of the calendar would be £5; notelet and balloon schemes agreed.	NA
	The draw for the Spring 2007 Lottery would be held at the Annual Parish Meeting (provisionally 26 March 2007).	NA

#### **COSTINGS/ESTIMATES.**

Nothing to report. The Clerk said the spreadsheet would be updated to reflect the current expenditure and income.

#### **EQUIPMENT.**

Nothing to report – as shown on the spreadsheet.

#### **PROJECT MANAGEMENT/PLANNING.**

The Chairman said that the project was proceeding well. The date for the next meeting was discussed.

**Decision:** The next meeting would be held on Wednesday 24 January 2007. All

**AGREEMENT DRAFTING/CONSULTATION.**

The Chairman said that there was a question over the version of the agreement that had been given to Mr Baker by the Clerk. The Clerk said that Version 3 had been provided to Mr Baker, and the previous Heritage Centre Working Party or one of its members had done further work on Version 3. That was why there was a Version 4, but it had not been considered or seen by the Parish Council and was not held in the Parish Office. The situation was discussed.

**Decision:** Mr Bird would see if he could find an electronic version of Version 4.

**Clerk**

**CONCLUSION -** This concluded the business of the meeting at 8.20 pm.  
Confirmed at the meeting held on 24 January 2007.  
Signed .....  
Chairman