



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL TOOK PLACE AT 8.00PM IN THE LIPHOOK MILLENNIUM HALL, ONTARIO WAY, LIPHOOK ON MONDAY 30 MARCH 2009

MINUTES

PRESENT WERE: Mr B Hope (Chairman), Mr G Amey, Mr M Croucher, Mrs B Easton, Mrs A C James, Mr N Newman, Ms J Poole, Mr P Jordan (Parish Councillors). Mr A Groves (Clerk). Mrs E Hope (District Councillor). Nine members of the public and one member of the press were present.

32/09 CHAIRMAN'S ANNOUNCEMENTS

Preliminaries. Mobile phones, emergency exits.

33/09 APOLOGIES FOR ABSENCE

Cllr Tough, Cllr Wilson.

34/09 MINUTES OF MEETING – 23 FEBRUARY 2009

There was discussion over the inclusion of the exempt minutes. The Clerk advised that the minutes included the exempt session. Any details should be discussed in the exempt session. The Chairman asked for a vote on the minutes up to the exempt session. (For: 8, Against: 0, Abstention: 0).

Decision: The Minutes of the meeting were agreed up to the exempt session.

Clerk

35/09 MATTERS ARISING FROM THE MINUTES – 23 FEBRUARY 2009

Minute 30/09 was to be discussed in the exempt session.

36/09 DECLARATIONS OF INTEREST

The Chairman read out the declaration.

37/09 TO RECEIVE THE MINUTES/REPORTS OF COMMITTEE/WORKING GROUP

MEETINGS

Recreation Committee Meeting – 2 March 2009. Cllr Newman referred to the minutes and reported that the allotment drainage would be going ahead.

Cllr Newman asked that the Minutes of the Recreation Committee meeting of 2 March 2009 be accepted and the recommendations adopted. A vote was taken (For: 8, Against: 0, Abstention: 0).

Decision: Agreed.

Clerk

Highways, Byways,& Transport (H,B &T) Committee Meeting – 9 March 2009. The Chairman, in the absence of Cllr Tough and Cllr Evans, referred the Council to the minutes.

The Chairman asked that the Minutes of the H,B & T Committee meeting of 9 March 2009 be accepted and the recommendations adopted. A vote was taken (For: 8, Against: 0, Abstention: 0).

Decision: Agreed.

Clerk

Liphook Millennium Centre Management Committee (LMCMC) – 12 March 2009. The Chairman referred to the minutes and recommendations, and invited questions. Cllr Croucher pointed out an error the bottom of page 4. The Clerk apologised for the error, which the Chairman asked be amended.

The Chairman asked that the Minutes of the LMCMC meeting of 12 March 2009 be accepted and the recommendations be adopted. A vote was taken (For: 8, Against: 0, Abstention: 0).

Decision: Agreed (subject to the amendment of the minor error at page 4).

Clerk

Planning Committee Meeting – 16 March 2009. Cllr Mrs James reported that only two applications had been considered, and that this was the way it would be in future.

Cllr Mrs James asked that the Minutes of the Planning Committee meeting of 16 March 2009 be accepted and the recommendations be adopted. A vote was taken (For: 8, Against: 0, Abstentions: 0).

Decision: Agreed.

Clerk

Heritage Centre Working Party (HCWP) – 24 February and 17 March 2009. Cllr Croucher referred to the minutes of both meetings and the decisions made and invited questions. Cllr Mrs James asked that a check be made to see if a Planning Application was required because of Permitted Development Rights from 1 April 2009. Cllr Croucher said that Adrian Bird had provided advice, but it would be checked.

Cllr Croucher recommended that the Minutes of the HCWP meeting of 24 February and 17 March 2009 be accepted and the recommendations adopted. A vote was taken (For: 8, Against: 0, Abstention: 0).

Decision: Agreed.

MC

Village Appraisal Working Party – 19 March 2009. Cllr Jordan reported that the data entry had been completed, and there was a first draft of the analysis. Time would now be spent reviewing this and extracting the key points. He sought approval for Cllr Ms Poole to be appointed to the Working Party. Cllr Jordan confirmed that, although Mrs Everett would be moving from the area, she would remain on the Working Party to help with analysis but not attend meetings. Cllr Mrs Easton seconded Cllr Ms Poole's appointment to the Working Party.

Cllr Jordan asked that the Minutes of the Village Appraisal Working Party Meeting of 19 March 2009 be accepted and the recommendations therein. A vote was taken (For: 8, Against: 0, Abstentions: 0).

Decision: Minutes and recommendations agreed.

PJ

Cllr Ms Poole was appointed to the Village Appraisal Working Party.

JP

38/09 MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

Cllr Mrs James reported that on Tuesday 24 March 2009, she had inspected and checked the receipts and expenditure for the period 1-27 February 2009 against movement on the bank statements, and reconciled them against the balance sheet of 27 February 2009. Cllr Mrs James said she had also reviewed the Income and Expenditure Report against the budget, and signed the internal audit certificate. She asked that the payments for March 2009 be approved. Cllr Mrs James invited questions.

Cllr Mrs James asked that the payments for March 2009 be approved. A vote was taken (For: 8, Against: 0, Abstentions: 0).

Decision: The payments for March 2009 were approved.

Clerk

39/09 PUBLIC PARTICIPATION SESSION

Public Questions. The Chairman adjourned the meeting for items not on the agenda.

Mrs Bryant. As a result of the Daily Mail publication we have written to the Press Complaints Commission about the Daily Mail and the Liphook Herald. From part of the correspondence with the Daily Mail, I understand that there are two councillors who had spoken to the Daily Mail. I understand that Tony (The Clerk) did so, but we do not have a problem with that because he was doing what he had to do at the time. There are two councillors who gave interviews to the Daily Mail and I would like them to identify themselves please?

The Chairman. There are two councillors who are purported to have given comment indirectly or directly to the Daily Mail. Is there anybody that wishes to comment on that? (The Clerk advised the Chairman that as a solicitor's letter had been received with advice being sought from the Council's solicitors, it would not be advisable for the Council to discuss the matter; the Chairman thanked the Clerk for his advice). There are obviously councillors that should put their hands up and say whether they spoke to the Daily Mail directly or indirectly. Thank you for your comments. (Mrs Bryant said she would get the information, if necessary under the Freedom of Information Act and make it public).

Mrs Hoskins. Could I clarify that process; the Press Complaints Commission has identified that there were two councillors, (Mrs Bryant interjected and said that the Daily Mail had told the Press Complaints Commission, who then gave them the information that there were two town councillors who gave interviews on the phone to the Daily Mail; that did not include Tony (The Clerk) because they did not have a problem with that.)

The Chairman. We are unable to enter into a debate because there is not enough time and that this item is to answer questions about topics not on the agenda, not to debate them.

Mrs Hoskins. I would like to make sure that this is included in the minutes of the meeting.

The Chairman. It will be minuted.

Mr Heyes. I am asking that the Parish Council try and get an improvement to the petrol station services. The Jet station used to open at convenient hours. Since they have gone, there is reliance on Sainsbury's. On Sundays, when a lot of people like to go out for day trips, they are unable to get any petrol before ten o'clock. I am surprised that was allowed when they were given permission for the petrol station. There must have been some condition which should have meant that they would provide as good a service as the Jet station provided?

Cllr Mrs James. The planning conditions for the Sainsbury's application on the original OSU site did have restrictions, some had been extended, but they have Sunday trading hours because it is within a residential area. Those hours do not allow for early morning or late night trading. The shop also has a time slot for opening so that the petrol and delivery lorries do not go through the estate late at night or in the early morning. The Griggs Green petrol station is open 24 hours a day. (There was further discussion on the matter)

Members/Public Participation (Code of Conduct, Paragraph 12 (2)). No members exercised their right to make representations, answer questions, or give evidence.

Public Participation. The Chairman invited questions from members of the public on items on the agenda. None were received.

The Chairman re-convened the meeting.

40/09 HERITAGE CENTRE

The Motion: "It is proposed the Parish Council makes a formal planning application to fit a number of Velux windows to the first floor area of the Liphook Millennium Centre as set out in the Heritage Centre Working Party's working papers and associated minutes."

Cllr Croucher proposed the motion. The Chairman raised the issue of permitted development mentioned earlier in the meeting by Cllr Mrs James. Cllr Jordan seconded the motion. Cllr Croucher said that the proposal had come about because of the intention to start using the 1st Floor. There was a requirement for daylight rather than artificial light. A vote was taken (For: 8, Against: 0, Abstentions: 0).

Resolution: Agreed.

MC

The Motion: “It is proposed the Parish Council makes a formal application to obtain full Building Regulations to the areas on the first floor of the Liphook Millennium Hall not currently covered by such regulations, as set out in the Heritage Centre Working Party’s working papers and associated minutes.”

Cllr Croucher proposed the motion, seconded by Cllr Jordan. Cllr Croucher said that half the 1st Floor had Building Regulations but the Heritage Centre part did not. A vote was taken (For: 8, Against: 0, Abstentions: 0).

Resolution: Agreed.

MC

The Motion: “It is proposed that the Parish Council (PC) approve the document titled “Proposals for the setting up and operation of the Heritage Centre” (as set out the Heritage Centre Working Party 17.03.09 meeting’s minutes), and that, subject to the necessary financial funds becoming available, the Parish Council will go ahead with the completion of a Parish Council Heritage Centre, situated on the first floor of the Liphook Millennium Hall, and that the Bramshott & Liphook Preservation Society (B&LPS) would operate this on a day-to-day basis, on, an as yet to be agreed “Management Agreement”, between the PC and B&LPS.”

Cllr Croucher proposed the motion, seconded by Cllr Jordan. Cllr Croucher said that the reason for the motion was that in one or two funding applications, there were questions as to whether the Parish Council had given full permission for the Heritage Centre to be done. At present there was no such motion to approve that, and a motion was needed. Cllr Mrs James questioned the motion because no costings had been provided for future costs, which would need to be precepted for, such as utilities and insurance. No other buildings were provided on a non-payment basis. She also questioned whether some of the work was for Phase 2 of the LMC. Cllr Jordan explained that that whilst the Parish Council were providing the accommodation space and a possible marginal increase in revenue cost of the Millennium Centre, Bramshott and Liphook Preservation Society were providing the voluntary resource to man the Heritage Centre during all opening hours to the general public and to provide trained expertise to visitors wishing to access archive and artefact information. This was therefore a “Partnership” between the Parish Council and Bramshott & Liphook Preservation Society. Councillors were also asked to note that there was already a need to provide an emergency exit corridor from the Scouts and Guide end of the building. The corridor work was therefore required irrespective of the needs of the proposed Heritage Centre. Cllr Mrs Easton proposed that the motion be amended, to read up to the approving of the document. There was further discussion over the “principle” being established through approving the document. A vote was taken (For: 5, Against: 2, Abstentions: 1).

Resolution: Agreed.

MC

41/09 ANNUAL PAY AWARD - 2008/2009

The Motion: “This Council agrees the additional 0.30% award to the 2008/2009 pay award as settled by arbitration based on the agreement made by the National Joint Council for Local Government Services, and that the award is paid to all Parish Council employees with effect 1 April 2008.”

Cllr Mrs James proposed the motion, seconded by Cllr Newman. Cllr Mrs James explained that the Interim Award had already been agreed, and that the additional award was as a result

of arbitration and had been budgeted for. The staging of awards was discussed. In answer to a question from Cllr Jordan, it was confirmed that the Interim Award was 2.45% and that this would make the award 2.75%. A vote was taken (For: 8, Against: 0, Abstentions: 0).

Resolution: Agreed.

42/09 REPORTS/REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

None.

43/09 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “This Council resolves to exclude members of the public and the press for Item 13 (if it is required) and Item 14, as it is likely that there would be disclosure to them of exempt information as specified in Schedule 12A (as amended) of the Local Government Act 1972.

The Chairman proposed the motion, seconded by Cllr Croucher. A vote was taken (For: 7, Against: 1, Abstentions: 0).

Decision: Agreed.

Clerk

ITEMS CLASSIFIED AS EXEMPT

44/09 MATTERS ARISING FROM THE MEETING TO BE DISCUSSED IN AN EXEMPT SESSION

30/09. Employment Matters. The minute was discussed. The Chairman explained the problem that had arisen. The Clerk advised the Council that information had been provided to the Chairman and Vice-Chairman and had been discussed. Discussion took place concerning the preparation of the minutes during which it was made clear that Cllr Poole, who had been delegated responsibility for preparing the minutes in the absence of the Clerk, had not done so as her notes had been taken from her by the Clerk and she received no instruction as to her responsibility under standing order 9.1. Further to this concern was noted that the minutes had not been prepared according to the decision of the Finance & Policy Committee of August 2008. Cllr Jordan proposed that given the circumstances under which the minutes were prepared the minutes should be rejected in total. The Clerk advised to take legal advice. Cllr Jordan requested his proposal stand and that the Clerk should take legal advice if he so wished. A vote was taken. (For: 5 [Cllr Hope, Cllr Croucher, Cllr Mrs Easton, Cllr Jordan, Cllr Ms Poole], Against: 3 [Cllr Amey, Cllr Mrs James, Cllr Newman], Abstentions: 0).

Decision. Minute 30/09 was to be struck off.

45/09 EMPLOYMENT MATTER

Cllr Croucher proposed a motion which was seconded by Cllr Jordan. Cllr Croucher said the motion was a re-submission. Cllr Mrs James and Cllr Newman raised their concerns over the wording of the motion and the implications of agreeing to the motion. A vote was taken (For: 5 [Cllr Hope, Cllr Croucher, Cllr Mrs Easton, Cllr Jordan, Cllr Ms Poole] Against: 3 [Cllr Amey, Cllr Mrs James, Cllr Newman] Abstentions: 0).

Resolution: Agreed: (As set out at Appendix 1 (EXEMPT) to the agenda of the meeting). **JT/BH**

CONCLUSION – This concluded the business of the meeting at 7.25pm
Confirmed at the meeting held on 27 April 2009 (less Minute 44/09,45/09)
Signed
Chairman