



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

Mr A S R GROVES
CLERK

Tel: 01428 722988
Fax: 01428 727335
e-mail : council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE GU30 7TN

A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL TOOK PLACE AT 8.00PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON MONDAY 28 JANUARY 2008

MINUTES

PRESENT WERE: Dr J Tough (Chairman), Mr G Amey, Mrs B Easton, Mr N Everett, Mrs A C James, Mr P Jordan, Mr D Murray, Mr N Newman, Mr P Wilson, Miss N Young (Parish Councillors). Mr A Groves (Clerk), Mrs A Haussauer (Assistant Clerk). Two members of the public and one member of the press were present.

01/08 CHAIRMAN'S ANNOUNCEMENTS

Preliminaries. Mobile phones, fire exits, emergency lights, loop system, tape machine.

Liphook Millennium Centre Film – Friday 1 February 2008. The Painted Veil.

02/08 APOLOGIES FOR ABSENCE

Cllr Carne, Cllr Croucher.

03/08 MINUTES OF THE MEETING – 17 DECEMBER 2007

Resolution: The minutes of the meeting were agreed and signed as being a true record. Clerk

04/08 MATTERS ARISING FROM THE MINUTES – 17 DECEMBER 2007

Matters Arising. The way in which the action points should be raised and dealt with at meetings. Could be questioned or raised by any councillor, and would normally be covered by the Chairman.

212/07 Proposals Radford Park. A meeting had been held with the Arboricultural Officer at EHDC. Mr S D'Este Hoare (Landscape Officer EHDC) was also being contacted. Liaison with Cllr Jordan and Cllr Everett when details were available.

214/07 **Rail Users Forum.** Accurate information and more detail were being obtained before the letter was sent.

219/07 & 220/07. Further information requested by Cllr Mrs Easton. To be raised in the exempt session.

05/08 DECLARATIONS OF INTEREST

The Chairman read out the declaration, and reiterated its importance.

06/08 TO RECEIVE THE MINUTES/REPORTS OF COMMITTEES/WORKING GROUP MEETINGS

Highways, Byways, & Transport Committee Meeting – 14 January 2008. The Chairman said that that consideration of the Transport Survey questionnaire had taken up a lot of the meeting time. The survey would be dispatched as soon as possible. Quiet lanes had also been discussed, and although HCC still did not have a policy, the matter would be pursued. The non-inclusion of Passfield in the Village 30 Scheme was raised. The Chairman said that he thought that Passfield was not to be included because it did not meet the criteria. The Chairman felt that a 40 mph limit with some traffic management might be better. He referred to the separate scheme for the improvements at the Hollywater Road junction.

The Chairman asked that the minutes of the H,B&T Committee Meeting of 14 January 2008 be accepted and the recommendations be adopted. A vote was taken (For: 9, Against: 0, Abstention: 1).

Resolution: Agreed.

Clerk

Liphook Millennium Centre Management Committee (LMCMC) Meeting – 17 January 2008. Cllr Murray reported that the Wedding and Civil Partnership Licence was not to be renewed due to the cost and because only one wedding had been held since 2003. He asked members to note that decision.

Cllr Murray asked that the minutes of the LMCMC Meeting of 17 January 2008 be accepted and the recommendations be adopted. A vote was taken (For: 10, Against: 0, Abstentions: 0).

Resolution: Agreed.

Clerk

Planning Committee Meeting – 21 January 2008. Cllr Mrs James referred to the minutes and said that members of the public attending the meeting had appreciated the way the meeting had been conducted and had thanked members.

Cllr Mrs James asked that the minutes of the Planning Committee meeting of 21 January 2008 be accepted and the recommendations be adopted. A vote was taken (For: 10, Against: 0, Abstentions: 0).

Resolution: Agreed.

Clerk

Village Appraisal Working Party – 3 and 18 January 2008. Cllr Jordan referred to the minutes and the recommendation that Mrs Kate Everett should be co-opted to the Working Party and the valuable work she was undertaking. There was general agreement to that recommendation. The Village Design Statement had been found, and although not part of the Terms of Reference for the Working Party, the recommendation was that its completion was encouraged. The Clerk had confirmed that a £100 prize could be offered for the Prize Draw.

Cllr Jordan asked that the notes of the Village Appraisal Working Party meetings of 3 and 18 January 2008 be accepted and the recommendations be adopted. A vote was taken (For: 10, Against: 0, Abstention: 0).

Resolution: The notes were agreed.

PJ

Heritage Centre Working Party - 23 January 2008. Minutes not yet received.

07/08 REPORT FROM THE VICE-CHAIRMAN OF THE F&P COMMITTEE

Cllr Mrs James reported that on 21 January 2008, Cllr Carne had checked the invoices, the receipts and payments, the balance sheet, carried out the bank reconciliation, reviewed the budget, and signed the internal audit certificate. Cllr Mrs James invited questions. The Clerk reported that a minor typographical error had been found, which showed that errors were made and that the monthly audit was important. Cllr Mrs James asked that the payments for January 2008 be approved. A vote was taken (For: 10, Against: 0, Abstentions: 0).

Decision: The payments for January 2008 were approved (see Appendix 1).

Clerk

08/08 PUBLIC PARTICIPATION SESSION

Public Questions (items not on the agenda). The Chairman adjourned the meeting.

Mrs Redrupp. Who is writing the questions for the Travel Survey and has the King George's Site prompted action for the Travel Survey to take place now?

The Chairman. I am working on the survey. It was not prompted by the King George Site.

The Chairman re-convened the meeting.

Members/Public Participation (Code of Conduct, Paragraph 12 (2)). No members exercised their right to make representations, answer questions, or give evidence. Cllr Mrs Easton declared a personal but not prejudicial interest in Item 9 (Minute 09/08) because she lived in Hewshott Lane.

Public Participation. No members of the public wished to address the Council about business on the agenda at that stage of the meeting. Mrs Redrupp said she wished to address the Council at Item 9 (Minute 09/08).

09/08 COMMUNITY TRAVEL PLAN - FORMER KING GEORGE'S HOSPITAL SITE

The Chairman said that the Travel Plan had been received at very short notice, at the same time as it had been received by EHDC. There were two weeks to consider a large document. The Chairman proposed that he be delegated the authority to provide the response to EHDC by 1 February, in liaison with Cllr Mrs James, Cllr Murray, and as requested by Cllr Mrs Easton, with her, should any matters relate to Hewshott Lane. The Chairman assured members that the traffic generation figures were a fraction of what they would have been for a commercial development. He would check the figures were correct.

Mrs Redrupp said that as the Chairman was leading the initiative on the outer hamlets service he should have declared a possible interest when speaking on the item. The Chairman said he did not feel there was any conflict at all. Mrs Redrupp said she felt that there should be an opportunity for a full and open discussion on the Travel Plan and be able to comment on it, and that it should not be delegated to Council members without public consultation. The Chairman said that there was no time to do that, otherwise the response would not be made in time. The delaying of the consultation period, the inability to delay the consultation for legal reasons, members of the public making comments direct to EHDC, the lack of consultation time, and the reassurance previously given that there would be consultation were all raised or discussed. Mrs Redrupp asked that if there was no time for comment at this stage, was there a plan to link the report to the outcome of the Travel Survey? The Chairman said they were totally separate issues. There were no plans to have a bus service down Hewshott Lane, and the intention was that the bus service should serve the outer hamlets. Hewshott was an outer hamlet and would be included in the survey. The inclusion of the Hewshott lane residents in the survey, the aim of Travel Plan, the lack of consultation, a meeting of councillors to discuss the response, the payment for the network of paths across Radford Park, the mistakes in the plan, and public access to the response document were all raised or discussed further. Votes were taken (For: 10, Against: 0, Abstentions: 0).

Decisions: Cllr Tough was delegated authority to provide the response to the plan having liaised with Cllr James, Cllr Murray and also with Cllr Mrs Easton over matters relating to Hewshott Lane.

Clerk

A protest was to be made to EHDC over the shortness of the consultation period.

Clerk

EHDC should be advised to accept all independent representation from the community as there had not been time for community involvement.

Clerk

10/08 ANNUAL PARISH MEETING

The Chairman outlined the usual format for the Annual Parish Meeting, and said that generally a speaker was invited to bring more purpose to the meeting. The Chairman invited ideas, and proposed that Jo Dixon (Community Action Hampshire) and Chris Patterson (EHDC) should be invited to speak about Parish Plans. This could lead to people becoming involved in the Parish Plan. PCSO Tedder, Mr White (Balfour Beatty – Hindhead Tunnel) were also suggested, together with a Radford Park display/forum and the use of the LMH. A vote was taken (For: 9, Against: 1, Abstention: 0).

Decisions: Jo Dixon and Chris Patterson would be invited talk about Parish Plans.

Clerk

11/08 PASSFIELD POST OFFICE

The Motion: “This Council supports Passfield Village Shop by assisting in the provision of road signage to be placed on the B3004”

Cllr Miss Young proposed the motion which was seconded by Cllr Mrs James.

Cllr Miss Young advised the Parish Council to support the only retail outlet servicing Passfield Village. This should be done by assisting in the provision of road signage to be sited on the B3004, stating something along the lines of “Village Store”. Cllr Miss Young said that when travelling from Lindford, the shop was not clearly visible, and by time the shop was obvious, it was too late to turn into the car-park. She thought that the Parish Council had to be very careful not to overlook the needs of Passfield residents. The two main business parks were being allowed to advertise their presence with large road signs and even more recently two more signs had popped up at the entrance to Lynchborough Road for the Business Centre. To through traffic, Passfield would appear to be one big Business Park, and not a village which did not help the current issue of speeding. Cllr Miss Young felt that Passfield should be put on the map as a strong residential community and not just a 50mph cut through. She asked that the Parish Council supported the motion by assisting Passfield Village Stores, the heart of the community.

The Chairman said that there was no problem with the proposal, and support should be given wherever it could. He suggested that the Parish Council should await the consultants report to see if signage was included, and that there might be other better ways to help. Cllr Mrs James said she agreed, and saw no point in waiting. The Consultation Report and the usual process for the provision of signs were questioned. The Chairman outlined what the Consultants Report was aiming to do and the Assistant Clerk described the types of sign that might be provided. The provision and type of signage, the signage to be provided as part of the Hollywater Junction scheme, the use of developer’s contributions, funding, and how the matter should investigated were all discussed. A vote was taken (For: 10, Against: 0, Abstention: 0).

Resolution: Agreed; The Clerk would investigate and report back to the next meeting.

Clerk

12/08 REPORTS/REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Rail Users Group Forum - 17 January 2008. The Chairman reported on the meeting, and described how the “Say no to the “450” group” had taken over the meeting. The Chairman said that he had asked about the Bordon Link which he understood was under scrutiny. He had been given assurance that there was no threat to the service. The concerns about the loss of the “450” trains had also been raised, and that the Parish Council had written to South West Trains (SWT) eighteen months ago, without a response. The SWT representative had asked for details so this could be followed up. The chairmanship and constitution of the Rail Users Group Forum was briefly discussed.

13/08 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “This Council resolves to exclude members of the public and the press for Item 14 (if it is required) and Item 15, as it is likely in view of the nature of the business to be

transacted, or the nature of proceedings, that if members of the public were present during that item there would be disclosure to them of exempt information as specified in Schedule 12A (as amended) of the Local Government Act 1972, and in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing information.”

The Chairman proposed the motion, which was seconded by Cllr Newman. A vote was taken (For: 10, Against: 0, Abstentions: 0).

Resolution: Agreed.

ITEMS CLASSIFIED AS EXEMPT

14/08 MATTERS ARISING FROM THE MEETING THAT REQUIRED TO BE DISCUSSED IN AN EXEMPT SESSION

Minutes – 17 December 2007. Minutes 219/07 and 220/07 were discussed, specifically the information that should be set out in the minutes. It was confirmed that no action had been taken over Minute 218/07.

15/08 STAFF MATTERS

Clerk’s Representatives Meetings - 10 January 2008. The Vice-Chairman said that a number of concerns were raised at the meeting.

Parish Office Staff Meeting - 16 January 2008. The Chairman reported on the notes which were discussed.

Urgent Business

The Chairman said he wished the Council to consider a matter of urgent business. The Clerk said that he would leave the meeting so as not to prejudice any discussion or decision, and he would be available to answer questions. The Clerk left the meeting. Documents were distributed to members by the Assistant Clerk which were discussed. Two proposals were made and two votes were taken (For: 10, Against: 0, Abstentions: 0). The Clerk was invited to re-join the meeting, and informed of the decisions.

Decisions: The resolutions of the Parish Council resulting from consideration of the documents were unanimously agreed.

JT

CONCLUSION – This concluded the business of the meeting at 11.00 pm
Confirmed at the meeting held on 25 February 2008
Signed
Chairman