



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL TOOK PLACE AT 8.00 PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON MONDAY 22 AUGUST 2005

MINUTES

PRESENT WERE: Dr J Tough (Chairman), Mr N Atherden, Mr M Croucher, Mr L Futchter, Mr J Walters (Parish Councillors). Mr A Groves (Clerk). One member of the press was present.

123/05 CHAIRMAN'S ANNOUNCEMENTS

Standing Orders. Currently being amended, and to be circulated shortly for comment prior to being presented to the Parish Council. Financial Regulations, part of Standing Orders, also being amended to meet the action points from the Internal Audit Report. To be presented to the F & P Committee on 5 September.

124/05 APOLOGIES FOR ABSENCE

Cllr Coyte, Cllr Dawkins, Cllr Hope, Cllr Mrs A C James, Cllr Jordan, Cllr Murray, Cllr Ratcliffe.

125/05 MINUTES OF THE MEETING – 25 JULY 2005

Resolution: The minutes were agreed and signed as being a true record.

126/05 MATTERS ARISING FROM THE MINUTES – 25 JULY 2005

117/05 **Devolution of Car Parks.** In response to a request for an update from Cllr Atherden, the Clerk reported that there had been no further development.

127/05 DECLARATIONS OF INTEREST

The Chairman read out the declaration.

128/05 TO RECEIVE THE MINUTES/REPORTS OF COMMITTEE/WORKING GROUP MEETINGS

LMCMC Meeting – 28 July 2005. The Chairman said that he had an interest in the item and if it was discussed he would leave the meeting. The Chairman reported that there was a small excess of income over expenditure in the accounts. No sub-committee meetings had been held, but such meetings would be easier to organise under the new meeting arrangements. The Chairman said that Cllr Hope had intended to formally propose that the Parish Council should formally approve that St John Ambulance could use the LMH as their headquarters. As Cllr Hope was absent, he suggested that the matter should be formally dealt with at the next meeting of the Parish Council. The Chairman asked members to note that a business case for the Projector Project would be presented to the LMCMC by Cllr Hope at the next meeting of the LMCMC. This related to withdrawal of the motion at the last Parish Council meeting. The Chairman invited questions.

The Chairman asked that the minutes of the LMCMC meeting of 28 July 2005 be accepted and the recommendations be adopted.

Resolution: Agreed; the ratification of the decision concerning the use of the LMH by St John Ambulance was to be placed before the meeting of the Parish Council on 26 September.

Clerk

Planning Committee Meeting – 15 August 2005. Cllr Croucher referred to the minutes of the meeting. He asked members to note under Item 13, the intention to consider changes to the Second Review of the East Hampshire District Local Plan at an event to be held on 9 and 10 September. He asked that members of the Parish Council should attend the event, to assist members of the public, although EHDC were responsible for talking through any of the details. The process was discussed. The Clerk confirmed that the LMH had been booked on those dates, and the arrangements were due to be discussed with EHDC officers on 23 August. The timings had to be confirmed (hopefully 6.00 – 9.00 pm on Friday 9 September, and 10.00 am - 12.00 am on Saturday 10 September). Cllr Croucher invited questions.

The Chairman asked what “fastigate” meant in relation to a tree application. The Clerk said he would ask the Parish Tree Warden for an explanation.

Clerk

Cllr Croucher asked that the minutes of the Planning Committee meeting of 15 August 2005 be accepted and the recommendations be adopted.

Resolution: Agreed.

129/05 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

Cllr Croucher reported that on Friday 12 August, Cllr Tough checked the invoices, the receipts and payments, the balance sheet, carried out a reconciliation, reviewed the budget, and signed the internal audit certificate. Cllr Croucher asked that the payments for August 2005 be approved. A vote was taken.

Decision: The payments for August were approved (see attached).

Clerk

130/05 ADJOURNMENT FOR PUBLIC QUESTION TIME

None.

131/05 WEBSITE

The Chairman said that views needed to be sought to see if members felt it was a good thing for the Parish Council to have a website. He thought it was an excellent idea, and appropriate to more open government and the making of information available to members of the public, such as agendas and minutes, and the advertising of other programmes and meetings. The provision of a website was discussed, including what other Parish Councils did, the setting up of a Working Party, the current use of the liphook.co.uk website, what the Parish Council website might contain, and the personal experiences of members. Accessibility, technology, and the need to consider the implications to staff time and costs were then discussed further.

The Chairman said that it appeared that everyone agreed that a website was needed. He proposed that a Working Party be formed, and stated that he wished to be a member. He suggested that Cllr Croucher and the Clerk should be on the Working Party, and that Cllr Hope had indicated he would be interested. The Clerk advised that the Terms of Reference for the Working Party should be presented to the next meeting. Cllr Croucher suggested that those councillors who were not present, should be asked if they wished to join the Working Party.

- Decisions:** A Working Party was to be established (to include Cllr Tough, Cllr Croucher and the Clerk) to consider the provision of a website for the Parish Council. **Clerk**
- Cllr Hope was to confirm whether he wished to be on the Working Party. **BH**
- All members of the Parish Council were to be asked if they wished to be on the Working Party. (*Members wishing to be included on the Working Party should inform the Clerk by 19 September*) **All**
- The Terms of Reference for the Working Party were to be presented to the Parish Council at their meeting on 26 September. **Clerk**

132/05 REPORTS/REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Rail Users Group – 2 August 2005. The Chairman said he and Cllr Atherden had attended the meeting which had been poorly attended on both sides due to the holiday period. The key person dealing with accessibility issues at the station had been unable attend. Sue Greer, the line manager, had been helpful and informative about local issues.

Cllr Atherden said that he had recently received a copy of the proposed transport questionnaire for the Village Appraisal from the Clerk. He was yet to discuss possible amendments with the Clerk. The Chairman explained that this concerned the use of Haslemere station by people from Liphook.

Cllr Futcher asked if there had been any discussion about the length of trains in relation to the length of the platform at Liphook. The Chairman said that this matter was raised at every meeting and no satisfactory answer had ever been given by SW trains. This was discussed further, together with the correspondence exchanged with regulatory bodies, how funding was allocated, what the papers had reported, the assistance of the press, the disappointing outcome for Liphook people, and the stations which accommodated full length trains.

133/05 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “This Council resolves to exclude members of the public and the press for Items 14 - 16 in order to discuss confidential matters and those classified as exempt under Section 100I and Schedule 12A of the Local Government Act 1972.”

The Chairman proposed the motion, seconded by Cllr Croucher. A vote was taken.

Resolution: Agreed.

ITEMS CLASSIFIED AS EXEMPT

134/05 MATTERS ARISING FROM ITEMS CLASSIFIED AS EXEMPT FROM THE MEETING /MINUTES OF THE PARISH COUNCIL MEETING 25 JULY 2005

None.

135/05 STAFF MATTERS

Staff Report. The Clerk said that Cllr Hope had intended to report that an appraisal discussion had been held with the Clerk, although the appraisal had not been completed. It was understood that Cllr Hope would be reporting to the Parish Council about pay issues.

136/05 LAND REGISTRATION – HAMMER VALE

Members considered the exempt report at Appendix 1E to the agenda. Legal matters relating to the recommendations were discussed. The Chairman asked members if they accepted the report and recommendations. A vote was taken. (For: 4, Abstention: 1).

Decision: The recommendations were agreed.

Clerk

137/05 AGREEMENT - SCOUTS AND GUIDES

Cllr Croucher reported that the legal process was continuing.

CONCLUSION – This concluded the business of the meeting at 9.00 pm.
Confirmed at the meeting held on 26 September 2005
Signed
Chairman