



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL TOOK PLACE AT 8.00PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK, ON MONDAY 28 FEBRUARY 2005

MINUTES

PRESENT WERE: Mr A Jordan (Chairman), Mr M Croucher, Mr L Futchter, Mrs A C James, Mr R Kingshott, Dr J Tough, J Walters (Parish Councillors). One member of the public was present.

16/05 CHAIRMAN'S ANNOUNCEMENTS

None.

17/05 APOLOGIES FOR ABSENCE

Cllr Coyte, Cllr Hope, Cllr Dawkins.

18/05 MINUTES OF THE MEETING – 31 JANUARY 2005

Resolution: The minutes were agreed and signed as being a true record.

19/05 MATTERS ARISING FROM THE MINUTES – 31 JANUARY 2005

04/05 **154/04 – A3 Inquiry.** The letter to the SoS had been written. The importance of the A3 was subject to consultation by GOSE. A proposal was made to write to GOSE about the matter.

Decision: Cllr Tough was to draft a letter an appropriate letter to send to GOSE concerning the importance of the A3 as a route of national and international importance.

JT

08/05 **Fletchers Field Cycleway.** HCC had granted permission for the cycleway.

20/05 DECLARATIONS OF INTEREST

The Chairman read out the declaration. Cllr Kingshott declared an interest in Item 10 (Minute 25/05) and said he would leave the meeting during that item.

21/05 TO RECEIVE THE MINUTES/REPORTS OF COMMITTEE/WORKING GROUP MEETINGS

Recreation Committee – 7 February 2005. Cllr Mrs James referred to the minutes of the meeting, and the decision to consider toilets on the Recreation Ground. Cllr Futchter raised the matter of graffiti at the Skate Ramp area, which had re-appeared having been removed. This was discussed.

Cllr Mrs A C James asked that the minutes of the Recreation Committee meeting of 7 February 2005 be accepted and the recommendations be adopted. A vote was taken.

Resolution: Agreed; Cllr Mrs A C James would look into the matter of graffiti products. ACJ

Finance and Policy (F & P) Committee – 14 February 2005. The Chairman referred to the minutes of the meeting.

The Chairman asked that the minutes of the F & P Committee meeting of 14 February 2005 be accepted and the recommendations be adopted. A vote was taken.

Resolution: Agreed.

Liphook Millennium Centre Management Committee (LMCMC) – 17 February 2005. Cllr Tough reported on the main points from the meeting. The financial situation was good and subject to deposits and payment by the Scouts & Guides (S & G) for their insurance re-payment there would be about £4000 surplus at the end of the year. Cllr Tough expressed his frustration that the Events Marketing report had not yet been received. The Battle of the Bands had been a great success, and he expressed his thanks to the Groves family. The Committee had agreed to MAD using the Liphook Millennium Hall (LMH) for their next performance for free with proceeds going to the Tsunami Relief fund, and that no more events for Tsunami would be accepted. The use of the LMH for young persons, the Battle of the Bands, and its success were discussed further. The Chairman thanked the Clerk and his family for their input. The decision to have no further Tsunami events was briefly discussed.

Cllr Tough asked that the minutes of the LMCMC meeting of 17 February 2005 be accepted and the recommendations be adopted. A vote was taken.

Resolution: Agreed.

Planning Committee – 21 February 2005. Cllr Mrs A C James referred to the minutes of the meeting, and invited questions.

Cllr Mrs A C James asked that the minutes of the Planning Committee Meeting of 21 February 2005 be accepted and the recommendations be adopted. A vote was taken.

Resolution: Agreed.

22/05 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

The Chairman reported that on Monday 21 February 2005, Cllr Hope had carried out the monthly reconciliation, checked the invoices, the cheques for payment, the receipts and payments, checked the balance sheet, the budget, and signed the internal audit certificate. The Chairman invited questions and asked that the payments for February be approved. A vote was taken.

Decision: The payments for February 2005 were approved (see attached).

23/05 ADJOURNMENT FOR PUBLIC QUESTION TIME

The meeting was adjourned.

Mr Rudgard. Is the Parish going to enter the Best Kept Village Competition this year?

The Chairman. Yes.

Mr Rudgard. If there any comment on my report about the recent BWDSC meeting?

The Chairman. Referred to the Recreation Committees.

The meeting was re-convened.

24/05 CO-OPTION OF A PARISH COUNCILLOR

The Chairman informed members that Mr Reid was unable to take up a position of a Parish Councillor for business reasons. EHDC had agreed that Mr Ratcliffe could be co-opted in lieu of Mr Reid, if members agreed. The Chairman said there would be a further co-option as a result of the death of Jim Bridge. This had been published.

The Chairman proposed the Mr Ratcliffe should be co-opted to the Council. A vote was taken.

Decision: Mr Ratcliffe was co-opted to the Parish Council.

Clerk

Cllr Kingshott left the meeting.

25/05 ALLOTTMENT – MR R KINGSHOTT

The Chairman informed members that Mr Kingshott had asked to retain his allotment whilst residing outside the Parish. The Chairman asked that if there were no objections the request should be approved. The waiting list, legal implications, the setting of a precedent on a previous occasion, provision of allotments at Greatham were discussed. A vote was taken.

Decision: Mr Kingshott was permitted to retain his allotment in Liphook.

Clerk

Cllr Kingshott re-joined the meeting.

26/05 REPORTS/REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

A3 Inquiry. Cllr Tough reported that the inquiry had recently closed which he and Cllr Walters had attended. A relevant point was that the plans for the underpass at the Canadian Memorial had changed, and because there had been no objections raised, it was no longer part of the inquiry. Cllr Tough said he had raised the delay in the implementation of the scheme. This and the importance of the A3 as a route, and the building of the underpass prior to the scheme were discussed. Cllr Tough raised the desire of the ramblers to have an underpass built on the other side of the scheme, and the curtailment of work by the Highways Agency and Balfour Beatty. The Chairman, on behalf of the Parish Council, thanked Cllr Tough and Cllr Walters for their time and work in representing the Council at the inquiry, and said how advantageous it had been having Cllr Tough involved.

Commuters Meeting. Cllr Tough reported that following the Rail Users Forum and a meeting held with SW Trains, a meeting of commuters had been organised at 8.00 pm on 9 March at the LMH. Cllr Tough said he had also discussed changes to the timetable with the County Rail Officer so that one fast train would stop in Liphook, and a late train would stop at Clapham Junction and this would be put to the timetabling officer in London. Cllr Tough referred to his previous meetings with SW trains in May last year, and his hope to build on that success.

27/05 EXCLUSION OF MEMBERS OF THE PUBLIC/PRESS

The Motion: “This Council resolves to exclude members of the public and the press for Items 12-15 in order to discuss confidential matters and those classified as exempt under Section 100A of the Local Government Act 1972.”

The Chairman proposed the motion, seconded by Cllr Mrs A C James. A vote was taken.

Resolution: Agreed

The Chairman declared a personal and prejudicial interest in Item 15 (Minute 31/05) and said he would leave the meeting during the item.

One minute of silence was observed in recognition of the work of Cllr Jim Bridge for the Parish Council.

ITEMS CLASSIFIED AS EXEMPT

28/05 MINUTES OF THE EXEMPT SESSION – 31 JANUARY 2005

Resolution: The minutes were agreed and signed as being a true record.

29/05 MATTERS ARISING FROM EXEMPT SESSION – 31 JANUARY 2005

14/05 Staff Matters. The outcome of the employment matter was confirmed.

30/05 STAFF MATTERS

The Chairman reported on that discussions held with the Clerk, Asst Clerk, and Mrs Spencer on Wednesday 23 February 2005. The Chairman reported that the mentoring for the Clerk and Asst Clerk was to be improved and the Chairman would meet with the ground staff in relation to an employment matter. The Chairman said that there was a need to review actions and procedures over that matter, and sought assistance from Cllr Kingshott and Cllr Futchter. He proposed that a report should be put to the F & P Committee on 4 April 2005.

Decision: Cllr Kingshott and Cllr Futchter would let the Chairman know if they could carry out a review of actions and procedures. **RK**
LF

The Chairman left the meeting. Cllr Mrs A C James proposed that Cllr Croucher chaired the meeting. This was agreed.

31/05 AGREEMENT - SCOUTS & GUIDES

Cllr Croucher gave a report to the Parish Council concerning the current situation regarding the discussions with the S & G and the advice that had been received on the matter. The letter from Mr King, the nature of any agreement that could be offered to the S & G, the outline terms and conditions of any agreement, the financial aspects, and the way to proceed were discussed. Cllr Croucher read out the letters that were proposed to be sent to the S & G and to Mr King, and they were discussed. Cllr Croucher proposed that the legal advice should be adopted and professional advice was to be sought where appropriate. An extraordinary meeting would be called if necessary. Funding was to be provided from reserves, and letters sent to the S & G and Mr King. A vote was taken on the proposals.

Decision: The advice of the solicitor was to be implemented. **Clerk**

Professional advice was to be sought where appropriate, and if necessary an extraordinary meeting would be convened. **Clerk**

Funding was to be drawn from Reserves. **Clerk**

Letters were to be sent to the S & G and Mr King. **Clerk**

CONCLUSION - This concluded the business of the meeting at 9.50 pm.
Confirmed at the meeting held on 21 March 2005
Signed
Chairman