



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL TOOK PLACE AT 8.00PM IN THE IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON MONDAY 22 FEBRUARY 2010.**

## MINUTES

**PRESENT:** Mr N Newman (Chairman), Mr G. Amy, Mr J Austin-Olsen, Mr M Croucher, Mrs A C James, Ms J Poole, Dr J Tough, Mr P Wilson, Mr P Jordan, (Parish Councillors). One member of the public was also present for part of the meeting.

### 15/10 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and reminded members of the fire exits, etc., and to switch off mobile phones.

### 16/10 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Easton.

### 17/10 MINUTES OF MEETING – 25 JANUARY 2010

The Cllr Tough proposed that the minutes of the meeting be approved as a true and accurate record subject to the issue in the exempt minutes raised by Cllr Jordan. Cllr James seconded the proposal. Cllr Jordan said he had an issue with an exempt minute which he would raise in the exempt session. A vote was taken. (For: 9, Against: 0, Abstentions: 0).

**Resolution:** The Minutes were agreed and signed as being a true record subject to the issue with the exempt minute raised by Cllr Jordan.

### 18/10 MATTERS ARISING FROM THE MINUTES – 25 JANUARY 2010

11/10 Projects/Developers' Contributions List. Cllr Jordan asked if the breakdowns had been received from EHDC. Cllr James replied that they would be available within a month.

### 19/10 DECLARATIONS OF INTEREST

There were no declarations of interest.

**20/10 TO RECEIVE THE MINUTES OF COMMITTEE AND WORKING PARTY/GROUP MEETINGS**

**Recreation Committee Meeting – 1 February 2010.**

Cllr Newman presented the minutes. He pointed out that the meeting had agreed that a basic specification should be put together a basic specification of improvements to the Children's Play Area. Cllr James gave clarification that the three separate prices to be requested were in addition to the cost of work on the Children's Play Area.

Cllr Newman asked that the minutes of the meeting of the Recreation Committee be accepted and that the recommendations be accepted. Seconded by Cllr James. A vote was taken (For: 9, Against: 0, Abstentions: 0).

**Decision:** The minutes were agreed and recommendations accepted.

**Finance and Policy Committee Meeting – 8 February 2010.**

Cllr Austin-Olsen referred to the minutes and asked questions. Cllr Austin Olsen asked that the minutes of the Finance and Policy Committee Meeting 8 February 2010 be accepted and the recommendations be adopted. The proposal was seconded by Cllr Newman. A vote was taken (For: 9, Against: 0, Abstentions: 0).

**Decision:** The minutes were agreed and recommendations accepted.

**Liphook Millennium Centre Management Committee – 11 February 2010.**

Cllr Tough explained that there were no minutes because the meeting was not quorate. He was grateful to those who attended and to those who sent apologies but unfortunately apologies do not make up a quorum. The meeting, however, went on in the hope that it was quorate and he said that the matters discussed would have to be considered at the next meeting on 11 March. He pointed out that the meeting was a postponement due to snow of the meeting called for 12t. He was particularly sad as he was hoping that a recommendation from the committee to register as Associates of Moviola, could be agreed by the Council. He pointed out that registration with Moviola would be a considerable advantage to the monthly Cinema.

Cllr Croucher pointed out that it would be possible to make the decision at the current meeting. As there appeared to be support for this Cllr Tough proposed that Standing Orders be suspended while a motion was introduced to register with Moviola, seconded by Cllr James and a vote was taken (For: 9, Against: 0, Abstentions: 0).

**Decision:** It was agreed to suspend standing orders while a motion to register with Moviola was introduced.

Cllr Tough proposed that the Parish Council registers as a Moviola Associate in order to use their services. Registration does not incur any cost. Cllr Newman seconded the proposal and vote was taken. (For: 9, Against: 0, Abstentions: 0).

**Decision:** The Parish Council will register as an Associate with Moviola in order to make use of its services.

**Planning Committee Meeting – 15 February 2010.**

Cllr Mrs James presented the minutes. She reported that the Committee had accepted with regret the resignation of Cllr Austin-Olsen saying that all understood why he had done it but hope that he will rejoin the committee sometime.

Cllr Mrs James invited questions and asked that the minutes of the planning meeting 18 January 2010 be accepted. The motion was seconded by Cllr Jordan and a vote was taken. (For: 9, Against: 0, Abstentions: 0).

**Decision:** The minutes were agreed and recommendations accepted.

**Heritage Centre Working Party – 9 February 2010.**

Cllr Croucher introduced the minutes. He drew attention to the fact that £5,000 had been received from the EHDC Community Initiative Fund, that an application to the County Council Members' Devolved Budget Scheme for £1,000 was about to be submitted and that the application for £35,000 from the BIFFA Investment in the Environment Fund was still on track. The Working Party recommends that an advert be placed to invite expressions of interest from possible tenderers as soon as possible.

Cllr Newman reported that the Clerk would like the Working Party to suggest wording for the advert and would an advert in the Herald be adequate. It was agreed that an advert in the Herald would be adequate and it was hoped that Adrian Bird would be able to provide some technical wording for it. Councillors agreed that an advert should be placed as soon as possible.

It was noted that should the Parish Clerk be unable to be part of the Project Implementation Team then The Deputy Clerk should stand in for him.

Cllr Croucher invited questions and asked that the minutes of the minutes of the Heritage Centre Working Party on 9 February 2010 and recommendations therein be accepted. The motion was seconded by Cllr Tough and a vote was taken. (For: 9, Against: 0, Abstentions: 0).

**Decision:** The minutes were agreed and recommendations accepted.

**TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE**

Cllr Austin-Olsen reported that on Tuesday 16 February Cllr Tough checked the receipts and expenditure for the period 1 October 2009 to 29 January 2010 against the appropriate balance sheets and reviewed the income and expenditure reports against the budget and signed the internal audit certificate.

Cllr Austin-Olsen asked for approval that payments for February 2010 be approved, seconded by Cllr Newman. A vote was taken. (For: 9, Against: 0, Abstentions: 0).

**Decision:** Agreed

**21/10 PUBLIC PARTICIPATION SESSION**

**Public Questions.** There were no questions.

**Members/Public Participation (Code of Conduct, Paragraph 12 (2)).** No members exercised their right to make representations, answer questions, or give evidence.

**Public Participation.** The Chairman invited questions from members of the public at his discretion but there weren't any.

**22/10 APPOINTMENTS - COMMITTEES/PARISH COUNCIL REPRESENTATIVES**

To appoint a Chairman of the Liphook Millennium Centre Management Committee.

Cllr Newman proposed that Cllr Tough remain Acting Chairman of the Liphook Millennium Centre Management Committee until the AGM. Seconded by Cllr Poole. A vote was taken. (For: 9, Against: 0, Abstentions: 0).

**Decision:** Agreed.

To consider appointing a Parish Council representative to the Management Committee of the Liphook Youth Club.

Cllr Tough reported that the Constitution of the Liphook Youth Club Management Committee requires that the Parish Council should be invited to nominate a representative to sit on the Committee.

Cllr Newman proposed that the Parish Council nominate a representative to sit on the Liphook Youth Club Management Committee, seconded by Cllr Tough. A vote was taken. (For: 9, Against: 0, Abstentions: 0).

**Decision:** Agreed.

Cllr Wilson nominated Cllr Amey as the Parish Council's representative on the Liphook Youth Club Management Committee, seconded by Cllr Tough. There were no other nominations. A vote was taken. (For: 9, Against: 0, Abstentions: 0).

**Decision:** Cllr Amey to be the Council's representative on the Liphook Youth Club Management Committee.

Liphook Youth Action Group and Youth Facilities Working Party.

Cllr Newman asked if both the Liphook Youth Action Group and the Youth Facilities Working Party were required. It was agreed that the Liphook Youth Action Group was no longer required but that the Youth Facilities Working Party should be retained.

**23/10 LAND AT HAMMER VALE**

Cllr Newman reported that cultivation licence for Broomsquires had been transferred to the new owners. The new licence was identical to the old one.

**24/10 PROJECTS/DEVELOPERS' CONTRIBUTIONS LIST**

Noted the change of date on the Projects/Developers' Contributions List and the name of the children's play area scheme

**25/10 REPORT/REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

There were no reports.

**26/10 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS:**

**The Motion:** “This Council resolves to exclude members of the public and the press for Item 13 as it is likely that there would be disclosure to them of exempt information as specified in Schedule 12(a) as amended of the Local Government Act 1972.”

Proposed by the Chairman, seconded by Cllr Tough. A vote was taken. (For: 9, Against: 0, Abstentions: 0).

**Resolution:** Agreed.

**27/10 MATTERS ARISING FROM THE MINUTES (EXEMPT SESSION) - 25 JANUARY 2010**

Minute No: 14/10.

At the previous meeting Cllr Jordan had requested that “in future if we have an emergency item that any motion or proposal should be written and put before the council at that time and any amendments to that wording will be agreed and voted on”.

Cllr Jordan pointed out that this had been a proposal and had been agreed. It was recalled that it had been seconded by Cllr Easton and agreed unanimously.

It was agreed that this minute should be corrected to read as follows:

“Cllr Jordan proposed that in future if we have an emergency item that any motion or proposal should be written and put before the council at that time and any amendments to that wording will be agreed and voted on. Seconded by Cllr Easton. A vote was taken. (For: 9, Against: 0, Abstentions: 0).

**Decision:** Agreed.

**CONCLUSION –** This concluded the business of the meeting at 8:52pm.

Confirmed at the meeting held on 29 March 2010.

Signed .....

Chairman: .....